

## January 2020

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This schedule outlines the requirements as described in the Improving Cancer Outcomes (Diagnosis Reporting) Regulations 2015, Section 6.

The Regulation defines that hospitals are required to register cancer cases to the Victorian Cancer Registry (VCR) within 60 days. The VCR understands that this will be 60 days from date of patient discharge.

If there are no cancer cases for your organisation in a given reporting period, please submit as usual and confirm in upload notes the reporting period for which there is no data. If you are a multi - campus organisation please specify the campus.

### Data submission to VCR

The reporting frequency is independent of the reporting schedule. The VCR is able to receive cancer registrations fortnightly or monthly for hospital extracts or as required via eform.

### Data submission contacts

If a contact for your organisation will no longer be submitting data, please notify the VCR of this and provide details for a replacement data submitter in order for the VCR to assist the new contact in the submission process.

**Please email [VCR@cancervic.org.au](mailto:VCR@cancervic.org.au) if you have any questions or wish to update us on your submission process.**

### VCR Reporting Schedule

Reporting Period*	Latest Submission Due*
December 2019	29 February 2020
January 2020	31 March 2020
February 2020	30 April 2020
March 2020	31 May 2020
April 2020	30 June 2020
May 2020	31 July 2020
June 2020	31 August 2020
July 2020	30 September 2020
August 2020	31 October 2020
September 2020	30 November 2020
October 2020	31 December 2020
November 2020	31 January 2021
December 2020	28 February 2021

## **Definitions\***

### **Reporting Period**

Defines the reporting period that cancers are identified in (this includes the presence of cancer, a diagnosis of a recurrence of a cancer or a precursor of a prescribed type).

This reporting period could include any cancer identified for the listed month, previous months or years.

### **Submission Due**

Defines the final date for a submission to the VCR (hospital cancer registration extract or e-form).